COURSE OUTLINE: HCA127 - CAPSTONE PROJECT

Prepared: Theresa Mudge, BSc, MHA
Approved: Bob Chapman - Dean

Course Code: Title	HCA127: CAPSTONE PROJECT IN HEALTHCARE ADMIN.
Program Number: Name	2186: HEALTH CARE ADMIN
Department:	BUSINESS/ACCOUNTING PROGRAMS
Academic Year:	2025-2026
Course Description:	The Capstone course provides a culminating opportunity for learners to integrate and apply their knowledge of health care administration through the completion of an applied research project. Students will produce a comprehensive project report and deliver a professional poster presentation on a topic relevant to health care leadership. Depending on the project`s focus, learners may employ quantitative, qualitative, or mixed-methods research approaches. Throughout the course, students will receive mentorship and structured support to guide them through each stage of the project. In addition to their research work, students will engage in critical self-reflection and evaluate their individual contributions, professional growth, and collaborative competencies.
Total Credits:	3
Hours/Week:	3
Total Hours:	42
Prerequisites:	There are no pre-requisites for this course.
Corequisites:	There are no co-requisites for this course.
Vocational Learning Outcomes (VLO's) addressed in this course: **Please refer to program web page for a complete listing of program outcomes where applicable.**	**2186 - HEALTH CARE ADMIN** VLO 1 Address the needs of a diverse patient population using best practices to ensure progressive and positive processes within a health care facility. VLO 2 Achieve positive outcomes using core concepts of quality, patient safety, patient & Family centred care. VLO 3 Utilize progressive, professional leadership concepts while working within an interprofessional health care team. VLO 4 Communicate effectively and appropriately with patients, families, and members both in the health care and administrative teams to maintain a wholly interactive environment. VLO 5 Practice within the legal, ethical and professional scope of practice of a manager in the province of Ontario. VLO 7 Support evidence informed decision making, using critical thinking skills and best practices in the administration of a healthcare facility. VLO 8 Outline strategies to manage risks in the business activities of a health care organization. VLO 9 Maintain ongoing personal and professional development to improve work performance in health care administration.

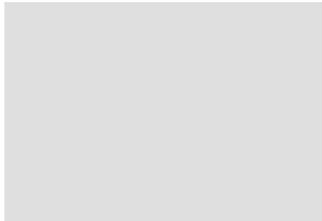| Essential Employability Skills (EES) addressed in this course:		
	EES 1	Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
	EES 2	Respond to written, spoken, or visual messages in a manner that ensures effective communication.
	EES 4	Apply a systematic approach to solve problems.
	EES 5	Use a variety of thinking skills to anticipate and solve problems.
	EES 6	Locate, select, organize, and document information using appropriate technology and information systems.
	EES 7	Analyze, evaluate, and apply relevant information from a variety of sources.
	EES 8	Show respect for the diverse opinions, values, belief systems, and contributions of others.
	EES 9	Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.
	EES 10	Manage the use of time and other resources to complete projects.
	EES 11	Take responsibility for ones own actions, decisions, and consequences.

Course Evaluation:

Passing Grade: 50%, D

A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.

Course Outcomes and Learning Objectives:

Course Outcome 1	Learning Objectives for Course Outcome 1
Apply research and critical analysis skills to investigate and address a health care administration challenge or opportunity.	1.1. Formulate a clear research question and, where appropriate, a testable hypothesis related to a current health care leadership or administration issue. 1.2. Conduct a comprehensive literature review using thematic analysis to identify trends, gaps, and evidence-informed insights. 1.3. Select and apply appropriate research methods (quantitative, qualitative, or mixed-methods) to collect and analyze data. 1.4. Identify and critically assess stakeholder interests, legal frameworks, policy environments, and ethical considerations that inform project recommendations. 1.5. Develop clear, actionable recommendations based on research findings. 1.6. Communicate findings effectively through a structured written report and a professional poster presentation, adhering to standards of academic integrity.
Course Outcome 2	**Learning Objectives for Course Outcome 2**
Lead and manage a capstone research project from initiation to completion.	2.1. Apply project management tools, techniques, and technologies to initiate, plan, and execute the capstone project within defined timelines and scope. 2.2. Monitor project progress, manage risks, and implement corrective actions as required to achieve project goals.
Course Outcome 3	**Learning Objectives for Course Outcome 3**
Demonstrate professional	3.1. Actively contribute to peer discussions, project meetings,

	accountability and collaborative effectiveness.	and feedback processes throughout the project lifecycle. 3.2. Apply time management, organizational, and delegation strategies to meet key milestones and deliverables. 3.3. Use evidence-informed strategies to manage conflict, enhance team dynamics, and address performance challenges. 3.4. Engage in self-reflection to evaluate personal contributions, identify areas for professional growth, and assess leadership and collaboration competencies.

Evaluation Process and Grading System:

Evaluation Type	Evaluation Weight
Assignments (includes written assignments & presentations)	40%
Final Project Report	25%
Poster Presentation	15%
Professional Skills Development	10%
Self-Reflective Practices	10%

Date: August 19, 2025

Addendum: Please refer to the course outline addendum on the Learning Management System for further information.

SAULT COLLEGE | 443 NORTHERN AVENUE | SAULT STE. MARIE, ON P6B 4J3, CANADA | 705-759-2554